



Request For Quotes (RFQ) Notice

Date of Request Notification: October 28, 2024

RFQ for Purposes of: Natural Gas Standby Generator for Maintenance/Mechanic Shop

Rainbow Rider Transit is requesting quotes for the purpose of determining the preferred vendor that provides the best value for meeting our project needs. All vendors who adequately complete the attached Request For Quotes form will be considered for this project.

Rainbow Rider Transit is considering the purchase of a Natural Gas Standby Generator for the Maintenance/Mechanic shop. Rainbow Rider Transit has an onsite Maintenance/Mechanic shop located at 249 Poplar Avenue, Lowry MN that performs the maintenance and inspections for the fleets vehicles. The shop is in the building on the west side of the Rainbow Rider Property. The building is approximately 7474 sq ft., which includes both the shop and bus storage. If there is a power outage, the mechanic shop would lose power, which would cause maintenance of the buses to come to a halt, create unsafe working conditions for the employees, and affect the entire operation of Rainbow Rider Transit fleet.

Rainbow Rider is tax exempt from all Federal, State and other sales taxes on the purchase of commodities and services used.

In order for a vendor to be qualified for this project, the following requirements must be addressed and considered in the submittal of the Request For Quote form.

The standby generator size shall need to be sufficient to accommodate the wattage for all devices used in the entire shop. Calculation of space, size, location, voltage and AMPS will need to be determined for the specific generator. The generator will need to be delivered and installed with all accessories and supplies to hook up to natural gas. It will be hooked up to the City of Lowry Natural Gas Supply. There is a supply line already existing for the furnace. Pre-installation will include calculation of power source, consulting with local EPA agency and certified electrician (if applicable), plan of a manufactured concrete pad or poured concrete pad provided by Rainbow Rider of specific dimensions requested by vendor, and electrical foundation and adhere to all local permits and regulations.

The generator should activate and provide power within sixty (60) seconds of power loss. Proper requirements of unit for Natural Gas Hook up to city supply. The unit should have proper exhaust routing to prevent carbon monoxide build-up and placement of unit should be assessable, protected for weather and sufficient clearance from combustible materials.

The project timeline will is expected to start approximately on June 1, 2025 and all aspects of work completed by December 31, 2025. All payments for this project will be made once all the work is completed to the satisfaction of Rainbow Rider Transit. The eventual contract with Rainbow Rider Transit and the preferred vendor will outline any agreed upon conditions.

For an onsite tour or any questions related to this project please contact Tom Partington at 800-450-7770, Ext.216 or via email at tpartington@rainbowriderbus.com

Submittal of Request For Quote forms and any additional documentation is to be sent to:

Rainbow Rider Transit
Attn: Tom Partington
249 Poplar Avenue
Lowry MN 56349

The deadline for RFQ submittals is 4:00 PM on November 11, 2024.

Attachments:

- RFQ Pricing Form (complete and return)
- ST3-Certificate of Exemption

REQUEST FOR QUOTATION (THIS IS NOT AN ORDER)		THIS RFQ <input type="checkbox"/> IS <input checked="" type="checkbox"/> IS NOT A SMALL BUSINESS SET-ASIDE			PAGE 1 OF 1 PAGES	
1. REQUEST NO.		2. DATE ISSUED 10/28/2024		3. REQUISITION/PURCHASE REQUEST NO.		
4a. ISSUED BY: Rainbow Rider Transit				6. DELIVER BY (Date):		
4b. FOR INFORMATION CALL: Tom Partington				7. DELIVERY		
NAME		TELEPHONE NUMBER		<input checked="" type="checkbox"/> FOB DESTINATION <input type="checkbox"/> OTHER (See #10)		
		AREA CODE 800	NUMBER 450-7770 #216			
5. TO:				8. DESTINATION 249 Poplar Avenue, Lowry MN 56349		
a. NAME		b. COMPANY		a. NAME OF CONSIGNEE Rainbow Rider Transit		
				b. STREET ADDRESS 249 Poplar Avenue		
c. STREET ADDRESS				c. CITY Lowry		
d. CITY		e. STATE	f. ZIP	d. STATE MN		e. ZIP 56349
9. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 4a ON OR BEFORE CLOSE OF BUSINESS ON (Date) : November 11, 2024			IMPORTANT: This is a request for information and quotations furnished are not offers. If you are unable to quote, please indicate on this form and return it to the address in Block 4a. This request does not constitute a commitment to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or service. Supplies are of domestic origin unless otherwise indicated by quoter. Any representation and/or certifications attached to this Request for Quotation must be completed by the quoter.			
10. SCHEDULE (Include applicable Federal, State and local taxes)						
ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	
11. DISCOUNT FOR PROMPT PAYMENT		a. 10 CALENDAR DAYS (%)	b. 20 CALENDAR DAYS (%)	c. 30 CALENDAR DAYS (%)	d. CALENDAR DAYS NUMBER %	
NOTE: Additional provision sand representations <input type="checkbox"/> are <input type="checkbox"/> are not attached.						
12. NAME AND ADDRESS OF QUOTER			13. SIGNATURE OR PERSON AUTHORIZED TO SIGN QUOTATION		14. DATE OF QUOTATION	
a. NAME OF QUOTER						
b. STREET ADDRESS			15. SIGNER			
c. COUNTY			a. NAME (Type or Print)		b. TELEPHONE	
d. CITY			e. STATE		AREA CODE	
f. ZIP			c. TITE (Type or Print)		NUMBER	



DEPARTMENT OF REVENUE

Form ST3, Certificate of Exemption

Purchaser: Complete this certificate and give it to the seller.

Seller: If this certificate is not completed, you must charge sales tax. Keep this certificate as part of your records.

This is a blanket certificate, unless one of the boxes below is checked. This certificate remains in force as long as the purchaser continues making purchases or until otherwise cancelled by the purchaser.

Check if this certificate is for a single purchase and enter the related invoice/purchase order #

If you are a contractor and have a purchasing agent agreement with an exempt organization, check the box to make purchases for a specific job. Enter the exempt entity name and specific project:

Exempt entity name Project description

Name of Purchaser

Rainbow Rider Transit Board

Business Address

249 Poplar Avenue

City

Lowry

State

MN

ZIP code

56349

Purchaser's Tax ID Number

2082062

State of Issue

Minnesota

If no tax ID number, Enter one of the following:

FEIN

41-1813614

Driver's license number/State issued ID number

State of Issue

Number

Name of seller from whom you are purchasing, leasing, or renting

Seller's Address

City

State

ZIP code

Type of Business

- 01 Accommodation and food services
02 Agricultural, forestry, fishing, hunting
03 Construction
04 Finance and insurance
05 Information, publishing and communications
06 Manufacturing
07 Mining
08 Real estate
09 Rental and leasing
10 Retail trade

- 11 Transportation and warehousing
12 Utilities
13 Wholesale trade
14 Business services
15 Professional services
16 Education and health-care services
17 Nonprofit organization
18 Government (checked)
19 Not a business (explain)
20 Other (explain)

Reason for Exemption (See Instructions)

- A Federal government (department)
B Specific government exemption (checked)
C Tribal government (name)
D Foreign diplomat #
E Charitable organization #
F Educational organization #
G Religious organization #
H Resale
I Qualifying capital equipment

- J Agricultural production
K Industrial production/manufacturing
L Direct pay authorization
M Multiple points of use
N Direct mail
O Other (enter number from instructions)
P Percentage exemption
Advertising (enter percentage) %
Utilities (enter percentage) %
Electricity (enter percentage) %

I declare that the information on this certificate is correct and complete to the best of my knowledge and belief. (PENALTY: If you try to evade paying sales tax by using an exemption certificate for items or services that will be used for purposes other than those being claimed, you may be fined \$100 under Minnesota law for each transaction for which the certificate is used.)

Signature of Authorized Purchaser

Brenda Brittin

Print Name Here

Brenda Brittin

Title

Director

Date

1-2-24

